

Developed: July 12, 2023

Updated: 8-9-2023, 9-13-2023, 10-11-2023, 11-15-2023, 12-13-2024, 1-3-2024, 2-14-2024, 3-13-2024, 4-10-2024, 5-1-2024, 6-5-2024

**2023-2024 ADMINISTRATOR GOALS / BOARD GOALS**  
**Action Plan (Goal) #1**  
**Curriculum / Student Achievement/Professional Development**

Major Activities	Staff	Resources	Timeline	Indicators of Success
Effectively continue to implement district ELA and Math Programs, including using benchmark assessments to monitor student progress and drive instruction in the classroom. Focus will be made specifically in the area of Mathematics and Computer Science and Design Thinking.	<ul style="list-style-type: none"><li>• Superintendent</li><li>• Business Administrator</li><li>• Principal/Supervisor</li><li>• Director of Special Projects</li><li>• Board of Education</li><li>• Technology Coordinator</li><li>• Teachers</li><li>• Intervention Coaches</li><li>• Guidance Counselors</li><li>• School Social Worker</li><li>• School Psychologists</li></ul>	<ul style="list-style-type: none"><li>• District Professional Development Plan</li><li>• In-District Coaching and Professional Development</li><li>• SRI-ETTC / Stockton University</li><li>• Link-It Software for assessment</li><li>• Supplemental Websites surrounding Computer Science &amp; Design Thinking (processing data, coding, etc.)</li><li>• Zaner-Bloser Superkids Series</li><li>• Lucy Calkins Readers and Writers Units of Study</li><li>• PMI</li><li>• Resiliency Program</li><li>• Counseling Programs</li><li>• Morning Meeting Program</li></ul>	6/30/24	<ul style="list-style-type: none"><li>• Staff training to secure knowledge of Zaner-Bloser Superkids Series and Lucy Calkins Readers and Writers Units of Study, PMI, Computer Science and Design Thinking Curriculum, Data Driven Instructional Tools, as well as social emotional learning tools and programs</li><li>• Staff evaluation and feedback documentation of successes and needs</li><li>• Use of formal staff evaluations to monitor the use of data and implementation of program components</li><li>• Measure student progress through formative and summative evaluations</li><li>• Student benchmarking as indicator of success</li><li>• Increase in individual student achievement goals</li><li>• Increase in the overall wellness of students.</li><li>• Production and distribution of professional development resources, face to face and webinar, professional development sessions, and follow-up collaboration in a PLC setting</li></ul>

**UPDATES**

9/1/2023 - ELL Sheltered Instruction Strategies: Beginning of the Year

9/1/2023 - All Staff Health, Wellness, & Social Wellness Training

9/13/2023 - EHCCS & CLS I&RS Training

10/6/2023 - District Union Update, LinkIt IM, Inclusive Education, SCIP & DEAC Meeting, CPR, Specials Areas and Guidance/CST PLCs, Mental Agility - Dr. Lipkin

10/18/2023 - LGL Training, Specials Areas and Guidance/CST PLCs, Math Best Practices, PreK Hatch Early Learning Training

12/6/2023 - McKinney-Vento Law, Dyslexia Training, SCIP Training

2/7/2024: LGL Training, Columbia Rating Scale Training, PreK Hatch Early Learning Training, Special Areas: Building Resilience in Students and Teachers

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2/16/2024 - Special Areas and Guidance/ CST PLCs, PreK Hatch Early Literacy Training, LinkIt Training, Inclusive Education & Strategies for Paraprofessionals, Zaner-Bloser, Traveling the Neural Superhighway, Math & Computer Science Strategies.

3/8/2024 - Sheltered Instruction: Supporting ELLs in the Classroom; Guidance/ CST PLCs; Implicit Bias

3/20/2024 - Climate & Culture - Dr. Lipkin; Mighty Writers; Math and Science Strategies; Special Areas and Guidance/ CST PLCs; Sheltered Instruction: Strategies to Meet the needs of All Learners: ELLs, GATE, Special Education, BSI; Preschool NJ Child Care Information System

5/15/2024 - District Resiliency Training

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## 2023-2024 ADMINISTRATOR GOALS / BOARD GOALS

### Action Plan (Goal) #2

### Community Relations

Major Activities	Staff	Resources	Timeline	Indicators of Success
Engage the EHC Community in the planning and implementation of the EHC public schools' educational program.	<ul style="list-style-type: none"> <li>• Superintendent</li> <li>• Business Administrator</li> <li>• Principal</li> <li>• Supervisor of Early Childhood/LDTC</li> <li>• Director of Special Projects</li> <li>• Board of Education</li> <li>• Child Study Team</li> <li>• School District Solicitor</li> </ul>	<ul style="list-style-type: none"> <li>• NJSBA</li> <li>• City Council</li> <li>• Faith Based Organizations</li> <li>• Youth Organizations</li> <li>• PTO</li> <li>• Business Community</li> <li>• Parents/Guardians</li> <li>• EHC Municipal Alliance</li> <li>• EHCEA</li> <li>• Atlanticare Community Healthy Schools Initiative</li> <li>• Rutgers Agricultural Experiment</li> <li>• Kiwanis</li> <li>• Let Us Eat Please Initiative</li> <li>• YMCA</li> <li>• Atlantic County Prosecutor's Office</li> </ul>	Ongoing	<ul style="list-style-type: none"> <li>• Expansion of public relations program within the school district</li> <li>• Continue the use of TV Media Distribution Center at EHCCS</li> <li>• Continued use of the Connect-ED communication system</li> <li>• Increased parent and community participation in school sponsored events</li> <li>• Increased use of multi-media outlets such as school website, Facebook, Instagram &amp; ClassDojo</li> <li>• Survey staff, parents and community of educational direction and strategic plans.</li> </ul>

### UPDATES

7/10/2023 21st CCLC REACH Family Kickball Game  
7/12/2023 Let Us Eat Please Food Distribution .  
7/21/2023 Inclusivity Presentation from Cole the Deaf Dog & Friends to ESY/ General Education Summer School  
7/24/2023 21st CCLC REACH Career Day  
7/25/2023 21st CCLC REACH ACUA Community Clean Up  
7/26/2023 Let Us Eat Please Food Distribution  
7/27/2023 21st CCLC REACH Planet Building Presentation to Families  
7/27/2023 21st CCLC Summer Program Parent Survey  
8/9/2023 Let Us Eat Please Food Distribution  
8/22/2023 CLS Back to School Bash  
8/24/2023 EHCCS & 21st CCLC Back to School Carnival  
8/25/2023 21st CCLC REACH Family Fitness Day

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9/20/2023 CLS Back to School Night  
9/22/2023 21st CCLC REACH Family Kickball Game  
9/27/2023 EHCCS Back to School Night  
9/29/2023 21st CCLC REACH Family "Are You Smarter Than A Knight"  
10/12/2023 CLS Fire Department Visitation  
10/16/2023 - 10/20/2023 CLS PTO Book Fair  
10/18/2023 CLS PTO Book Fair Family Night  
10/20/2023 21st CCLC REACH Family Starry Night Pumpkin Scene Painting  
10/24/2023 CLS Chef in the Class  
10/25/2023 CLS Fall Family Fun Night  
11/7/2023 CLS Illusion Maker Assembly  
11/14/2023 Ruby Bridges Walk to School  
10/26/2023 21st CCLC REACH Lights on Afterschool National Event: Family Kickball Game  
11/03/2023 21st CCLC REACH Family ACUA Clean Up  
11/03/2023 21st CCLC REACH Family Game Night  
11/17/2023 21st CCLC REACH Family Fitness Night  
12/6/2023 21st CCLC REACH Festival of Hope  
1/24/2024 CLS Fitness Night  
1/27/2024 21st CCLC REACH Family Yoga  
1/31/2024 21st CCLC, Mullica ACES, & EHC CFBNJ Food Distribution  
1/30/2024 CLS American Heart Association Assembly  
2/1/2024 CLS Dental Lesson Visit  
2/14/2024 - 21st CCLC, Mullica ACES, & EHC CFBNJ Food Distribution  
2/21/2024 - Preschool "Books in Your Backyard"  
3/1/2024 - Author/ NFL Player Brandin Bryant Interview with 21st CCLC REACH students  
3/2/2024 "Are You Smarter Than A Knight" Trivia Competition  
3/5/2024 - CLS "Omega Man" Assembly  
3/14/2024 - Pitman Theater Performance for Preschool  
3/21/2024 - 2nd & 3rd Grade Author Visitation  
3/26/2024 - CLS Grand Faloon's Assembly  
4/8/2024 - CLS Family Food Demonstration  
4/25/2024 - Take Your Sons and Daughters to Work Day  
4/25/2024 - CLS Girls Self Care Night  
4/26/2024 - Preschool Parent Workshop  
5/1/2024 - Preschool Atlantic County Library Visitation  
5/2/2024 - Preschool Books in Your Backyard

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5/7/2024 - CLS Family Meal Prep Series  
5/8/2024 - Preschool Atlantic County Library Visitation  
5/10/2024 - Planting with Parents  
5/13/2024 - CLS Storytime and Create Your Own Book Event  
5/15/2024 - Preschool Atlantic County Library Visitation  
5/16/2024 - 5/24/2024 - CLS Scholastic Book Fair  
5/17/2024 - CLS Luau Dance  
5/21/2024 - CLS Reading Rocks Magic Show  
5/21/2024 - CLS Family Meal Prep Series  
5/22/2024 - Preschool Atlantic County Library Visitation  
5/22/2024 - CLS Book Fair FAmily Night  
5/23/2024 - Career and Health Fair  
5/23/2024 - CLS Careers on Wheels  
5/24/2024 - Family & Community Kickball  
6/5/2024 - Preschool Atlantic County Library Visitation

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## 2023-2024 ADMINISTRATOR GOALS / BOARD GOALS

### Action Plan (Goal) #3

#### Personnel / Finance

Major Activities	Staff	Resources	Timeline	Indicators of Success
Continue to produce fiscally and educationally sound budget to meet the needs of staff, students and facilities.	<ul style="list-style-type: none"><li>• Superintendent</li><li>• Business Administrator</li><li>• Principal</li><li>• Supervisor of Early Childhood/LDTC</li><li>• Director of Special Projects</li><li>• Board of Education</li><li>• School District Solicitor</li><li>• Technology Coordinator</li><li>• Supervisor of Buildings and Grounds</li></ul>	<ul style="list-style-type: none"><li>• New Jersey School Boards Association</li><li>• New Jersey Association of School Administrators</li><li>• Atlantic County Office of Education</li></ul>	6/30/24	<ul style="list-style-type: none"><li>• Weekly budget meetings during budget building process</li><li>• Public Presentation of 2024-2025 budget</li><li>• Approval of budget by Atlantic County Office of Education</li><li>• Posting of User Friendly Budget on District Website</li><li>• Maximize the use of grant funds where applicable.</li><li>• Take advantage of grant opportunities that arise during the course of the year</li></ul>

### UPDATES

11/10/2023 District Budget enrollment projections from 10/15/23 ASSA count

11/15/2023 Notified that EHC BOE is a recipient of the Bipartisan Stronger Connections Federal Competitive Grant - will be used to offset some salaries, school SRO's and fostering a safe and secure educational space.

12/22/23 Notify Admin. team of budget deadlines

January through early March - work on 2024-2025 Budget

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2/29/24 State Aid figures released  
March 2024 ESSER/ARP Performance Reports submitted  
5/1/24 Public Hearing on 2024-2025 Budget

## 2023-2024 ADMINISTRATOR GOALS / BOARD GOALS

### Action Plan (Goal) #4

#### Board Professional Development Training

Major Activities	Staff	Resources	Timeline	Indicators of Success
Board of Education will direct professional development opportunities towards increasing Board members knowledge and skills in policy making, ethics and governance. In addition, the Board of Education will participate in on-site NJSBA workshop(s).	<ul style="list-style-type: none"><li>• Superintendent</li><li>• Business Administrator</li><li>• Board of Education</li><li>• School District Solicitor</li><li>• Technology Coordinator</li></ul>	<ul style="list-style-type: none"><li>• New Jersey School Boards Association</li><li>• Training provided to BOE members as needed</li></ul>	6/30/24	<ul style="list-style-type: none"><li>• Increase in Board members involvement and attendance at trainings, programs, conferences and workshops offered by NJSBA throughout the 2023-2024 school year</li><li>• Provide all BOE documents electronically.</li><li>• Continue Board of Education training with a focus on ethics and Board policies</li></ul>

**UPDATES**

7/7/23 Electronic copy of 7/12/2023 agenda and attachments to Board  
8/4/23 Electronic copy of 8/9/2023 agenda and attachments to Board  
9/7/23 Electronic copy of 9/13/2023 agenda and attachments to Board  
10/6/23 Electronic copy of 10/11/2023 agenda and attachments to Board  
11/8/23 Electronic copy of 11/15/2023 agenda and attachments to Board  
12/8/23 Electronic copy of 12/13/2023 agenda and attachments to Board  
12/22/23 Electronic copy of 1/3/2024 agenda and attachments to Board  
2/9/24 Electronic copy of 2/14/2024 agenda and attachments to Board  
3/8/24 Electronic copy of 3/13/2024 agenda and attachments to Board  
3/28/24 Electronic copy of 4/10/2024 agenda and attachments to Board  
4/26/24 Electronic copy of 5/1/2024 agenda and attachments to Board  
5/31/24 Electronic copy of 6/5/2024 agenda and attachments to Board

**2023-2024 ADMINISTRATOR GOALS / BOARD GOALS**  
**Action Plan (Goal) #5**  
Facilities / Finance

Major Activities	Staff	Resources	Timeline	Indicators of Success
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Oversee the two projects submitted for NJ DOE approval: partial roof replacement and HVAC upgrade at the Spragg School and the chiller replacement at the EHC Community School.	<ul style="list-style-type: none"><li>• Superintendent</li><li>• Business Administrator</li><li>• Principal/Supervisor</li><li>• Supervisor of Buildings &amp; Grounds</li><li>• Board of Education</li><li>• School District Solicitor</li></ul>	<ul style="list-style-type: none"><li>• Becica Associates, LLC, Architect of Record</li><li>• Phoenix Advisors</li><li>• Wilentz</li><li>• Contractors TBD</li></ul>	Ongoing	<ul style="list-style-type: none"><li>• ESSER III and SSB reimbursement</li><li>• State approval of projects</li><li>• Obtain financing through lease purchase</li><li>• Begin work on chiller removal, chiller replacement, and roof and HVAC replacement</li><li>• Continued upgrades to EHCCS and CLS facilities and grounds</li></ul>
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### UPDATES

June 2023 through March 2024 - HVAC/Roof Project at Spragg

August 2023 - partial black top repaving at Spragg

September 2023- received preliminary eligibility cost for ROD grant for EHCCS Chiller Project

November 2023- received final eligibility cost for ROD grant for EHCCS Chiller Project

November 2023 - New Preschool Playground installed at Spragg

December 2023 - Fire Alarm Panel Replacement at EHCCS

February 2024 - submitted documents to initiate formal contract with NJ SDA for ROD Grant (Project hopefully completed in 2024-2025)

Feb/March 2024 - incorporate other facilities into 2024-2025 budget in accordance with the District's Long Range Facilities Plan

3/31/2024 Final submission for reimbursement from SSB for their share of funding for the HVAC/Roof project at Spragg

March-June 2024 - prepare specs for lighting LED upgrades at EHCCS